



## Contract Lifecycle Management (CLM) Needs Assessment

### Key Benefits

- ✓ Gain full insight into all contract-related activities
- ✓ Understand strengths and weaknesses in your mission-critical processes
- ✓ Increase efficiency and accelerate contract generation
- ✓ Reduce contract administration costs
- ✓ Ensure 100% accuracy and compliance

Today, businesses across all industries are plagued by a lack of control over and visibility into their vital contract management activities. Fragmented, repetitive, and error-prone manual tasks are wasting significant amounts of both time and money, negatively impacting the way companies address a growing volume of business contracts, and hindering compliance with regulations, laws, and guidelines.

In fact, according to the Aberdeen Group, the inability to properly create and administer contracts and other important business documents is costing corporations a whopping \$153 billion annually.

Most organizations are well aware that their contract management processes are inefficient and ineffective – but are unsure exactly where the problems lie, and how to best correct them.

That's why AccuDraft has developed the Contract Lifecycle Management (CLM) Needs Assessment. This comprehensive consulting package can empower companies like yours to gain in-depth insight into how contracts are created and maintained, understand where roadblocks, obstacles, and potential risks exist, and discover new and innovative ways to enhance and improve the productivity and accuracy of all related activities. With our CLM Needs Assessment, you'll have the intelligence you need to put better processes and tools in place, so you can manage your contracts more efficiently and cost-effectively than ever before.

### An End-to-End Evaluation of Your Contract Management Environment

Over the course of five to ten business days (depending upon the size of your organization, and the scope and complexity of your contract management processes) our experts will work closely with all key stakeholders in your organization to:

- Understand your existing contract-related procedures and workflows
- Identify the major factors that are positively and negatively impacting the way you manage your most important contracts
- Uncover critical process inefficiencies and workflow breakdowns, including those that can drain financial resources, and negatively impact contract compliance
- Analyze current technology systems, to discover capability gaps and define additional needs

### Insightful Recommendations to Enhance Enterprise-Wide Contract Management

Within two weeks of our evaluation, we'll deliver a comprehensive written report that outlines key problem areas, as well as potential risks, within your contract management environment. Detailed advice and recommendations will also be included, to suggest innovative and effective ways in which your organization can restructure workflows, automate and/or eliminate manual or error-prone activities, deploy and leverage cutting-edge technologies, and more to dramatically enhance the way you generate and maintain your most important contracts.

## Key Benefits

Companies who participate in our CLM Needs Assessment can derive tremendous value, gaining the insight and advice needed to optimize contract-related processes across their entire organization. Key advantages include:

- Accelerated contract generation through the streamlining of core processes
- The ability to leverage advanced technologies to automate labor-intensive manual tasks that waste valuable staff time
- Reduced costs associated with contract creation and ongoing administration
- Guaranteed 100% accuracy and compliance in all contracts and other vital business documents

**The AccuDraft CLM Needs Assessment empowers companies with the intelligence needed to put better processes and tools in place, so contracts can be managed more efficiently and cost-effectively than ever before.**

## Conducted by Today's Most Knowledgeable and Experienced Consultants

All audits are performed by Procon, a leading third-party consulting firm that provides an extensive portfolio of business solutions and related services to leading companies worldwide. From strategic planning and requirements definition, to the implementation of applications for eCommerce, ERP, process management, network security, and more, Procon provides everything today's organizations need to optimize key operations and maximize return on their technology investment. Additionally, for 20+ years, Procon has been performing audits of operational procedures for clients who have come to realize the value that an independent consultant can offer.

## Find Out More

To learn more about how your organization can benefit from this comprehensive consulting package, visit our Web site at [www.accudraft.com/needs.asp](http://www.accudraft.com/needs.asp), email us at [info@accudraft.com](mailto:info@accudraft.com), or call us at 407-774-8321, option 2.

## About AccuDraft

AccuDraft is a leading provider of Web-based Contract Lifecycle Management solutions built on unique, leading-edge rules-based capabilities. Since 1992, AccuDraft solutions have helped hundreds of clients – from small organizations to Fortune 500 companies – increase efficiency and reduce costs and risk by transforming the way they create, track, and manage their most critical business documents.

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